

Report of the Governance Committee  
To the Annual General Meeting  
Perth and Smiths Falls District Hospital  
June 27, 2017

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Good morning. Thank you for the opportunity to report to you about the activities of the Governance Committee of the Perth and District Hospital. The Governance Committee is broadly responsible for:

- Ensuring that the Board members have the necessary skills and competencies to fulfill the mandate of the Board in these rapidly evolving times, including developing and monitoring a Board education plan;
- Monitoring and evaluating the performance of the Board and its members, including benchmarking activities against other organizations of similar size, ensuring that activities are in line with the Hospital's strategic plan, and reflecting standards set by Accreditation Canada. The Committee also oversees the Board's participation in the Board Evaluation process delivered under the auspices of the Ontario Hospital Association;
- Reviewing and proposing amendments or changes to the Board's policies and by-laws, which ensure currency of application, reflect best practices, and changes in applicable legislation; and,
- Ensuring consistency and alignment of activities with the Board's objectives, such as reviewing Board Committee work plans to reflect requirements and build on success and to reflect the Hospital's Strategic Plan.

As in previous years, the Governance Committee continues to undertake a scheduled review of policies and by-laws. However, this has been a particularly busy year for the Committee with the completion of a comprehensive review of the Hospital's by-laws which will be brought forward shortly for your approval, with the revision of Hospital policies to reflect the new by-laws and current legislative requirements and best practices as identified by the Ontario Hospital Association, the implementation of policies on enterprise risk management and revision of the policy framework for leadership and monitoring of the Chief of Staff, the creation of a board decision document which supports a comprehensive approach to decision making, and the recruitment of new Board members. In addition, the Governance Committee has taken a major role in the accreditation process which will be completed this Fall. It is with this in mind, that we are bringing forward recommendations from the Committee for your consideration.

In conclusion, I would like to thank members of the Governance Committee for their work and support this year. They are Dr. Warren Hollis, Donna Howard, John Hewitt, Cheryl Beckett and our CEO/President Bev McFarlane. I would also like to thank Karen Kelly who provides secretarial support to the Committee, particularly given the volume of materials dealt with this year. Thank you for your time.

Respectfully submitted,  
Bruce Rigby  
Chair, Governance Committee