

Title: Regional HIS Project Manager (2 positions)

Department: HIS Project

Hours of Work: Temporary, Full-Time Position; Days (approx. 3 year assignment)

Union: Non-Union

Salary: Class 6 - \$40.24 - \$48.29 per hour

Location: Virtual Environment

POSITION SUMMARY:

The six health-partners in the South East region recognize that to achieve person centered, effective care coordination across the system, enhance the ability to make best use of collective resources, achieve more system-like behavior, and have the agility to address future funding changes, a major, system-wide clinical transformation is needed. This clinical transformation will meet clinical information needs of both the health-partners and the region. A regional HIS would support a one person, one system, one experience vision identified by the partners' clinical leadership. This project opportunity will enable the sharing of information seamlessly across the six health-partners, connecting the personal health information into a single cohesive story and reducing the variability of care provided.

The Regional HIS Project Managers plan and manage the project deliverables, milestones, and timelines to achieve the regional HIS project objectives under the direction of the HIS Regional Project Director.

PRINCIPLE RESPONSIBILITIES AND DUTIES (but are not limited to):

- Act as the project manager for organizations to ensure the project is advancing on schedule
- Escalate risks to Project Leadership and health-partner Sponsors when required
- Maintain awareness of the overall project status to align local and regional tasks
- Report staffing issues to the program leads and support the onboarding of new team members where applicable
- Monitors project deliverable completion in order to meet milestone targets and ensure that project timelines and objectives are achieved
- Manages project team/working groups
- Manages day-to-day project planning through use of project management methodologies, techniques, and tools

- Assumes day-to-day planning, management and control of projects, including the selections of methodologies, techniques and tools

QUALIFICATIONS:

- Post-secondary education in Information Technology, Business Administration, Health Care or equivalent, or equivalent business experience
- Project Management Institute (PMI) certification is preferred
- Knowledge of the organizational structure and stakeholders at a Regional HIS partner organization
- 5+ years of Project management experience, overseeing complex, large clinical and non-clinical projects.
- Leadership experience in one or more of the following areas:
 - Multi-hospital organization projects
 - Multiple clinical stakeholders
 - Managing the implementation activities associated with large projects
- Experience in structured methodologies for the design, development, implementation and maintenance of applications
- Experience in the use of project management software
- Excellent analytical, problem-solving and decision-making skills; verbal and written communication skills; interpersonal and negotiation skills
- Willingness and ability to regularly travel to locations within the region as required
- A team player with a track record for meeting deadlines
- Budget and cost management experience
- A results-oriented focus is essential, as is the ability to work in a fast-paced changing environment and effectively manage multiple deliverables simultaneously
- People and team oriented with a strong ability to establish an excellent level of confidence, credibility and cooperation with internal and external stakeholders
- Ability to communicate well, both verbally and written, is essential
- Excellent presentation skills with the ability to present information clearly and effectively
- Satisfactory criminal record check with vulnerable sector search

PHYSICAL REQUIREMENTS: The applicant must be able to meet the physical demands of this position.

We thank all applicants, but only those selected for an interview will be contacted. Kingston Health Sciences Centre is committed to inclusive and accessible employment practices.

If you require an accommodation to fully participate in the hiring process, please notify the Recruitment Team.