

Position: Housing Based Case Manager	Reports to: Manager of Mental Health Services
Union/Non-Union: OPSEU (2025-226)	Location: Lanark County
Hours of Work: 70 hours biweekly, weekdays	Job Status: Temporary, Full-time until August 31, 2026, with possibility of extension.
Hourly Rate: \$39.16 - \$50.77	Closing date: October 9, 2025 4PM

About Lanark County Mental Health:

Lanark County Mental Health (LCMH) is a dynamic community-based organization dedicated to supporting individuals facing mental health and substance use challenges within Lanark County. As an integral part of the Perth and Smiths Falls District Hospital, LCMH operates with a strong commitment to providing comprehensive care. Our organization is structured around a multidisciplinary approach, fostering collaboration among dedicated teams that deliver both community-based and crisis services. We are proud to embrace a Stepped Care framework, ensuring the provision of evidence-based interventions tailored to individual needs.

About the Position:

In this position, the individual will provide case management services to people identified through Lanark County's By-Name List, supporting their efforts to obtain private market or RGI housing. Responsibilities include overseeing a caseload and delivering services in accordance with organizational procedures, policies, and operational frameworks. Key duties involve assessment, housing search and placement, case planning, advocacy, crisis intervention, monitoring, follow-up, and facilitating collaboration and coordination. The role also requires contact with the Lanark County By-Name List.

Minimum Qualifications:

- Three years relevant experience providing services to individuals who live with a serious mental illness, substance use challenges, and homelessness, preferably in a community or supportive housing setting
- University Degree in a health-related discipline
- Certification in First Aid and CPR, Nonviolent Crisis Intervention and Applied Suicide Intervention Skills Training (ASIST) an asset
- Experience working within a case management model

Knowledge, Skills and Abilities:

- Knowledge of Stepped Care principles
- Knowledge of and ability to apply discipline specific principles and practices to individuals who live with a serious mental illness, within a client-centred approach.
- Demonstrated in-depth knowledge of mental health symptoms, issues, psychotropic medications and associated side effects.
- Knowledge of issues related to substance use, addictions and harm reduction
- Knowledge of and the ability to incorporate best-practices in community support for individuals living with a serious mental illness.
- Demonstrated assessment and crisis intervention skills with broad knowledge of emergency mental health and crisis stabilization.
- Demonstrated advanced clinical reasoning and decision-making skills.



- Ability to effectively utilize community resources and supports to meet the needs of individuals.
- Ability to work under pressure within a changing environment.
- Working knowledge of the Health Care Consent Act, Mental Health Act, Personal Health Information Protection Act, and other relevant legislation.
- Excellent communication and interpersonal skills in order to effectively engage community services and individuals, increasing awareness of services.
- Well-developed problem-solving, prioritization and conflict resolution skills.
- Ability to work autonomously as well as collaboratively in a multidisciplinary team environment.
- Basic proficiency in computer skills; MS Office, CRMS & Greenspace preferred.
- Must possess a valid Ontario Driver's License and have regular access to a reliable vehicle and provide proof of \$2,000,000 vehicle insurance. Incumbent may be required to transport clients.
- Required to provide a satisfactory criminal reference check (CRC) with Vulnerable Sector Screening prior to hire.

How to apply: Please submit a resume and cover letter to HR@psfdh.on.ca.

Be advised that the Perth and Smiths Falls District Hospital has a vaccination policy located on PDMS. Proof of vaccination will be required as a condition of employment, subject to exemptions contained in the policy. Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283- 2330 ext. 1132 for assistance. We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.