

**PERTH AND SMITHS FALLS DISTRICT HOSPITAL
INTERNAL POSTING
CUPE 2024-127**

DATE POSTED: December 13, 2024

DEPARTMENT: OCCUPATIONAL HEALTH

POSITION: OCCUPATIONAL HEALTH SERVICES ASSISTANT (RPN)

STATUS: PERMANENT PART TIME

SUMMARY OF DUTIES:

Assists in providing a variety of Occupational Health and Safety Services to employees, physicians, students and volunteers. These services include education, promotion of positive health and the management of illness and injury. Supports and participates in quality improvement, risk management and patient safety activities departmentally and organization-wide. Performs work in accordance with applicable provisions of the Occupational Health and Safety Act and Regulations, professional standards and guidelines, and Perth and Smiths Falls District Hospital corporate and departmental Policies and Procedures.

JOB SPECIFICATIONS:

Mandatory

- Community College Diploma – RPN
- Current Certificate of Registration—College of Nurses
- Respirator Fit Testing Certification
- Current CPR Certificate and First Aid Certification

Required

- RPN
- Computer literate
- Working knowledge of the Occupational Health & Safety Act, Regulations and Workplace Safety and Insurance Act and an ability to conduct workplace inspections, incident investigations, reporting, follow up etc.).
- Working knowledge of disability, safety and occupational health management.

Other Skills

- Excellent interpersonal skills
- Excellent attendance record

- Fit Testing Certification
- Approved WSIB Joint Health and Safety Committee Certification (Basic and Acute Care Specific)
- WHIMIS training (i.e. Regulations, labelling, SDS requirements)
- Training in operation of the WSIA is mandatory as is the ability to assess and prepare reports for WSIB
- Understanding of Disability Management principles and an ability to implement these principles is essential

PREVIOUS EXPERIENCE REQUIREMENTS:

- 6-12 months' experience in Occupational Health, Health & Safety, or other related field

SHIFT: Days/Weekends

SALARY: \$36.432 - \$37.146 - \$37.655 - \$38.161

CLOSING DATE: December 20, 2024, 2024 at 4:00 pm

How to apply: Please email HR@psfdh.on.ca quoting the job number.

Be advised that the Perth and Smiths Falls District Hospital has a vaccination policy located on PDMS. Proof of vaccination will be required as a condition of employment, subject to exemptions contained in the policy.

Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283- 2330 ext. 1132 for assistance.

We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.