

**PERTH & SMITHS FALLS DISTRICT HOSPITAL  
INTERNAL JOB POSTING  
CUPE 2026-49**

**DATE:** February 27, 2026

**DEPARTMENT:** NURSING – OPERATING ROOM

**POSITION:** PERMANENT PART TIME REGISTERED PRACTICAL NURSE

**MANDATORY:**

- Graduate Operating Room Technique Course, or enrolled in Operating Room Technique Course.
- Recent experience in the OR Scrub Nurse role in the following specialties: endoscopy, ophthalmology, gynecology, general surgery, orthopaedics, plastics and urology.
- Experience in operative clinic specialties including: colposcopy, bladder instillations
- Knowledge and experience with handling relevant medications including biological response modifiers (BCG).
- Adjusts scheduling and staffing as per Patient Care Unit Managers direction
- Meditech order entry input as per Physicians orders
- Check charts to ensure all Physicians orders have been entered and documented
- Initiate patient transfer forms, i.e. CAcc Sheets, discharge information
- Ensures the maintenance and inventory of unit supplies and equipment
- Ability to lift and move patients
- Ability to respond to an ad hoc workload
- Excellent interpersonal and communication skills
- Ability to work as a team member
- Commitment to ongoing education
- Works in the preoperative clinic

**ASSET:**

- Experience with education of patients and their families in a clinic or virtual setting for pre-operative assessment and post discharge telephone follow-up.
- Experience in pre and post OR patient flow, documentation and teaching related to their operative procedure.
- Other duties as assigned

**MINIMUM REQUIREMENTS/QUALIFICATIONS MUST HAVE:**

- Registered Practical Nurse Diploma from an accredited community college.
- Current certificate of Competence with College of Nurses of Ontario
- Current C.P.R.
- Current RPN Medication Administration Course (if graduated prior to med administration being included in the RPN Diploma program)

**SALARY:** \$37.252 - \$37.982 - \$38.502 - \$39.020

**SHIFTS:** DAYS/EVENINGS (Subject to scheduling change as per Management Rights and Article G.01 of the CUPE Collective Agreement).

**CLOSING DATE:** March 6, 2026, at 4:00 PM

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**How to apply:** Please submit a resume and cover letter to [HR@psfdh.on.ca](mailto:HR@psfdh.on.ca), stating the job number in the subject line.

*Be advised that the Perth and Smiths Falls District Hospital has a vaccination policy located on PDMS. Proof of vaccination will be required as a condition of employment, subject to exemptions contained in the policy.*

*Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283-2330 ext. 1132 for assistance.*

*We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.*