

## Permanent Full-time Opportunity

# Manager of Pharmacy

### About the Perth and Smiths Falls District Hospital:

Located in the charming and historic Perth and Smiths Falls region, within close proximity to urban centres such as Kingston, Brockville, Ottawa, and on the banks of the Rideau Canal system – a UNESCO World Heritage Site, PSFDH plays an important role in the lives and well-being of the 60,000+ residents living within its catchment area. PSFDH is an exemplary accreditation organization that delivers a broad range of primary and secondary services and programs to residents of three large rural counties. PSFDH's mission is to provide high quality patient and family-centered care built on collaboration and partnerships.

### About the Opportunity:

The Manager of Pharmacy will provide professional pharmaceutical direction, leadership and act as a reference source to Pharmacy Services, staff and physicians. The Manager works in close partnership with peers and colleagues across the hospital. They will direct day-to-day operation of the department and provide inter and intra hospital Professional Pharmacist Services and community provider liaison as required.

The Manager will support, participate and lead quality improvement, risk management, pharmacy specific committees, present reports to medical quality assurance and patient safety activities departmentally and organization-wide while performing work in accordance with applicable provisions of the Occupational Health and Safety Act and Regulations, professional standards and guidelines, and Perth and Smiths Falls District Hospital corporate and departmental Policies and Procedures. Key responsibilities include using strong interpersonal skills to develop priorities and strategies to work with and support an engaged and collaborative team. Structure processes, policies and workflow of the department to ensure effective and efficient delivery of pharmacy services.

### **DUTIES AND RESPONSIBILITIES:**

Under the direction of the VP of Clinical Care, this role will be responsible for:

- The overall day-to-day management of human, fiscal and environmental resources that are required to provide pharmacy services to our patients in a safe, effective and efficient manner.
- Supports the development and implementation and evaluation of best practices, quality documentation practices and accountability models within the service, in accordance with legislative and industry requirements
- Develop delivery of care systems and processes that enhance patient focused care, professional autonomy, accountability and collaborative practice by acting as a role model, coaching, and mentoring staff, as needed, to demonstrate a personal commitment to ongoing professional development.
- Manage processes that enable the team to deliver high quality service that meets patient needs and expectations
- Participates and provides leadership in Pharmacy and Hospital Accreditations ensuring the sustainability of best practices, safety standards, ensuring compliance with the criteria under the Medication Management standard and respective Required Operational Procedures for PSFDH

- Provides leadership to advance the professional discipline in the domains of interprofessional collaborative practice, education & research
- Responsible for the planning, organization, direction and growth of the Pharmacists and Pharmacy Technicians.
- Ensures standards of practice and competencies are in compliance with the respective professional regulatory college.

#### **REQUIREMENTS:**

- Bachelor of Science in Pharmacy
- Hospital Pharmacy Residency, PharmD, Master's degree in pharmacy, or equivalent is an asset
- Current registration in good standing with the Ontario College of Pharmacists, Part A
- Minimum three (3) to five (5) years of leadership experience involving multidisciplinary teams. Previous Hospital Pharmacy experience in a hospital setting preferably an acute care health care facility
- Experience in clinical program evaluation
- Experience in financial management
- Experience in project management
- Demonstrated change management skills
- Expertise in quality and process improvement
- Computer literacy including proficiency in the Microsoft suite of software, i.e. Word, Excel, PowerPoint and Meditech
- Knowledge of Collective Agreements and experience in a unionized setting preferred

#### **Working Conditions:**

Hours: 8-Hour Shifts, Manager on Call – subject to change at the discretion of the VP of Clinical Services.

Interested applicants are invited to send a resume and letter of application, in confidence, to HR@psfdh.on.ca.

The Human Resources Department  
 Perth and Smiths Falls District Hospital  
 60 Cornelia Street West  
 Smiths Falls, Ontario K7A 2H9  
 Email – HR@psfdh.on.ca  
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 Telephone - (613) 613-283-2330 ext. 1132  
 Website - [www.psfdh.on.ca](http://www.psfdh.on.ca)

*Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283-2330 ext. 1132 for assistance. We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.*