

**PERTH & SMITHS FALLS DISTRICT HOSPITAL
INTERNAL POSTING
CUPE 2026-106
External Posting**

POSTING DATE: May 20, 2026

DEPARTMENT: EMERGENCY DEPARTMENT- SMITHS FALLS

POSITION: REGISTERED PRACTICAL NURSE- TEMPORARY FULL-TIME

SUMMARY OF DUTIES:

The Registered Practical Nurse will provide patient care as per their knowledge, skill and judgement within the professional scope, conduct and demeanour of practice of an RPN and the standards of care as approved by the College of Nurses of Ontario, while ensuring that the CNO ethical guidelines for behaviour and CNA Code of Ethics is adhered to.

DUTIES AND RESPONSIBILITIES:

- Ability to work independently and function effectively as a member of a multi-disciplinary team in a fast-paced patient catered environment.
- Applying nursing knowledge, clinical judgment, and the nursing process to provide safe, competent, compassionate, evidence-informed, and patient-centered care.
- Assesses and cares for stable, predictable ED patients and/or unbedded admissions, and works collaboratively with the care team to identify and communicate when patient acuity extends beyond the RPN scope of practice.
- Upon consent of the patient, liaison with the family members of the ED patient in a respectful, professional manner at all times.
- Must demonstrate psychosocial skills and relevant experience with offering supportive emotional care to the patient and their family/significant others from all cultural backgrounds.
- Provides primary nursing care to patients in the Emergency Department, in alignment with established hospital policies, procedures, and standards of practice.
- Demonstrated knowledge of discharge planning and appropriate use of community resources. Initiate patient transfer forms, i.e. CCAC sheets, discharge information, ambulance MT numbers, arranges non-urgent patient transfer.
- Communicates patient condition and transportation needs to internal and external stakeholders, ensuring patient and/or family consent is obtained.
- Ensures all information is faxed/directed to appropriate referral services.
- Assists with inventory management and ordering of non-inventory medical/surgical supplies as directed by the Patient Care Manager.

MINIMUM REQUIREMENTS/QUALIFICATIONS MUST HAVE:

- Registered Practical Nurse Diploma from an accredited community college.
- Current Certificate of Registration with the College of Nurses.
- Current BCLS.
- 2 years' recent RPN experience in an Emergency Department required.
- Demonstrated proficient critical thinking skills.
- Demonstrated ability to function effectively in emergency situations.
- Demonstrated clinical assessment and patient/family teaching skills.
- Current RPN Medication Administration Course.

SALARY: \$37.252-\$37.982-\$38.502-\$39.020

Closing Date: Ongoing until filled

SHIFTS: Evenings, Nights and Weekends (Subject to scheduling change as per Management Rights and Article G.01 of the CUPE Collective Agreement).

How to apply: Please email HR@psfdh.on.ca, stating the job title in the subject line.

Be advised that the Perth and Smiths Falls District Hospital has a vaccination policy located on PDMS. Proof of vaccination will be required as a condition of employment, subject to exemptions contained in the policy.

Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283- 2330 ext. 1132 for assistance.

We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.