Perth and Smiths Falls District Hospital
Board of Directors Meeting
Tuesday, May 26th, 2026
Via GWM Boardroom and Teams @ 7:30 a.m.

Present:	Dr. W. Hollis, K. Kelly, B. Smith, M. Cohen, I. Boyle, R. Dyke, Dr. Morell, E. Farrell, M-A Gagné, K. Clupp, D. Thomson, M-L Hussak, S. Anderson, S. Gauthier, W. Bromm,
Teams:	H. Mostamandi, Dr. Wahay, K. Fair, J. Brown, C. Langstaff and S. Pankow
Regrets:	A. Pellerin, J. Church, M. Hallam, J. Church and Dr. MacDonald
In Attendance:	C. Rustan, Recording Secretary

1. Call to Order – Dr. W. Hollis
Dr. W. Hollis called the meeting to order at 07:31 a.m.

2. Approval of Agenda
THE May 26th, 2026 open session Board agenda was approved by consensus.
CARRIED.

3. Diagnostic Imaging – B. Smith, B. Izadi, Dr. Parikh
B. Izadi and B. Smith provided an overview on the Diagnostic Imaging (DI) department. Diagnostic Imaging consists of 38 Full-Time employees and four radiologists. The following services are covered under the DI Department: X-Ray, U/S, Echocardiogram, Bone Mineral Density (BMD), Mammography, CT and the MRI.

Discussion ensued regarding wait times and how the Central Intake system can be improved if it was utilized by all physicians and if patients were coded correctly.

4. Getting to Great at PSFDH – M. Cohen
M. Cohen provided an overview on what it takes to get from our current situation to the best (Corvette) situation.

In order to achieve the caprice level, $8M would be required to bring in some of the following services/Jobs: Pharmacy Technicians in the ED, ADU's, Social Workers on both sites, Lab Techs on both sites, Respiratory Therapists 24/7, PSW's on Inpatient Units, GEM Nurses in both ED's, Nurse Educator on both sites, One Clinical analyst, One Financial analyst, CT at both sites, after-hours supervisor 7 days a week and an RN or NP for Wound Care.

As well it was suggested that $2M per year be set aside for net amortization to spend on capital, $1M per year in operating costs for back-office and $500K per year for staff/management development.

To get the hospital to "Great" we would need to implement all the above, plus the following for an addition of $12M on top of our current $97M:
- Medical Quality Office (Part-Time)
- Hospitalist Model at Both Sites
- Business Intelligence/Data Warehouse
- Level 3 ICU (Closed Unit)
- Four new directors and one new VP

Discussion ensued regarding how the Hospital continues to replace capital equipment pieces that are way past their expected life span. M. Cohen will connect with M. Hallam with regards to the Foundation contributing 250K instead of 500K that was initially planned.

Dr. Hollis suggested implementing a 4th bar on the "Getting to Great slide" that sits on the right side of the Corvette Pillar to outline what the OHA would like to see from the Hospital.

5. Chair's Remarks – Dr. W. Hollis
Dr. Hollis and M. Cohen attended an event in town where Premier Doug Ford was present. Dr. Hollis congratulated Mayor Pankow on the opportunities that were presented for the Town of Smiths Falls.

M. Cohen informed the Board that the flags are at half mass for one of our ICU Nurses who passed away over the weekend.

6. Declaration of Conflict of Interest – Dr. W. Hollis
Members were asked to declare a conflict at any point during the meeting.

7. Action Items

7.1 Chief of Staff Report

The chief of Staff Report was included in the package, and no concerns were addressed as things have been quiet.

7.2 Medical Staff Report

The Medical Staff Report was included in the Board package. Dr. Annelise Miller will be taking over for Dr. Del Grande as the Hospital's Chief Information Officer.

8. Closed Session

THE PSFDH Board of Directors moved into closed session by consensus at 8:23a.m.
CARRIED.

THE PSFDH Board of Directors moved out of closed session by consensus at 8:25 a.m.
CARRIED.

Closed Session Resolutions:

- **Chief of Staff Report - Professional Staff Appointments/Reappointments**
  RESOLUTION No. 07/26

  THAT the PSFDH Board of Directors adopt the Chief of Staff report (Professional Staff Appointments from May 12th, 2026) from the Closed Session. The report was approved by consensus.
  CARRIED.

9. Approval of Agendas

9.1 Consent Agenda

i. **PSFDH Board of Directors Minutes – April 28th, 2026 ***
ii. **CEO Report – M. Cohen ***

The consent agenda was approved by consensus and M. Cohen elaborated on the Hospitals recent Accreditation. M. Cohen thanked the Management team, especially H. Mostamandi, B. Smith and C. Rustan for all their hard work that went into Accreditation and as a result the Hospital met 98% of the standards. The Governance accreditation piece met 100% of the standards.

10. Finance Committee

- **Finance Board Report**
  The Finance Committee Board report was included in the package.

- **Audited Financial Statements**
  R. Dyke reported that overall, the Audit was successful. A decision was made not to include a growing concern in the Auditors Report. Discussion ensued regarding two Northern Hospitals who stated there was a growing concern and questions were raised regarding where they are now financially.

  M. Cohen did remind the Board that there will be two more Audit cycles that will need to be completed manually, due to the timing of the Back-Office roll-out.

  RESOLUTION No. 08/26
  MOVED by *K. Clupp*
  SECONDED by *D. Thomson*

  THAT the Board of Directors accepts the audited financial statements for the year ending March 31, 2026 as presented.
  ALL IN FAVOUR.
  CARRIED.

- **Audited Findings Report**
  R. Dyke shared that K. Mahon from KPMG attended the Finance Committee to present the draft financial statements and audited financial reports. The year end deficit was $8M for the year due to additional funding that was received from the province. The hospitals expenses increased but remained on budget, however, the working capital has continued to deteriorate.

  The audited findings report showed no significant findings.

11. New Business

11.1 PSFDH Annual Report for Forced and Child Labour – E. Farrell

The attached report outlines the measures that have been taken to identify and reduce the risk of Forced and Child Labour. MMC also provides an attestation that all their employees receive training on this matter.

The Board of Directors approved the "Annual Report for Forced and Child Labour" by consensus.

The report will be signed by Dr. W. Hollis and M. Cohen prior to submitting it at the end of this week.

12. Business Arising from minutes

There was no business arising at the May 26th, 2026 meeting.

13. Information Items

a) Board Reporting Schedule

The board reporting schedule was included in the Board package.

14. Next Meeting Date

Tuesday, June 23rd, 2026 at 7:30am in the GWM Boardroom.

15. Adjournment

THAT the May 26th, 2026 Perth and Smiths Falls District Hospital Board of Directors' meeting be adjourned at 9:49 a.m.
CARRIED.

Dr. W. Hollis, Chair | M. Cohen, Secretary