

**Perth and Smiths Falls District Hospital**  
Board of Directors Meeting  
Tuesday, March 24<sup>th</sup>, 2026  
Via GWM Boardroom and Teams @ 7:30 a.m.

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Present: Dr. W. Hollis, K. Kelly, B. Smith, M. Cohen, I. Boyle, H. Mostamandi, R. Dyke, Dr. Morell, E. Farrell, M-A Gagné, C. Langstaff and Garry Laws (Guest)  
Teams: J. Brown, K. Clupp, D. Thomson, Dr. Wahay, S. Anderson, W. Bromm, M-L Hussak, S. Gauthier, A. Pellerin and K. Fair  
Regrets: M. Hallam, J. Church, Dr. MacDonald and S. Pankow  
In Attendance: C. Rustan, Recording Secretary

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**1. Call to Order – Dr. W. Hollis**

Dr. W. Hollis called the meeting to order at 07:31 a.m.

**2. Approval of Agenda**

*THE* March 24<sup>th</sup>, 2026 open session Board agenda was approved by consensus.  
*CARRIED.*

**3. Lanark County Mental Health – G. Laws**

G. Laws provided an Education Session on Lanark County Mental Health and touched on the following services that the program offers:

- Counselling & Treatment
- Crisis Intervention
- Case Management and Community Support
- Mobile Response Teams
- Residential/Supportive Housing (Bridge House)
- Primary Care (NP, OT, RN, Psychiatry)

**4. Incident Management System (IMS) – M. Cohen**

M. Cohen discussed the Incident Management System and shared that the Hospital will be conducting a mock code grey (Cybersecurity) next week. The IMS presentation is available on the Board Portal.

**5. Chair's Remarks – Dr. W. Hollis**

Dr. Hollis welcomed everyone to the Board of Directors Meeting. Dr. Hollis reminded the committee that there are a few items to be addressed in the closed session at the end of the Board meeting, so please remain online.

**6. Declaration of Conflict of Interest – Dr. W. Hollis**

Members were asked to declare a conflict at any point during the meeting.

**7. Closed Session**

*THE* PSFDH Board of Directors moved into closed session by consensus at 8:10a.m.  
*CARRIED.*

*THE* PSFDH Board of Directors moved out of closed session by consensus at 8:12 a.m.  
*CARRIED.*

**Closed Session Resolutions:**

- **Chief of Staff Report - Professional Staff Appointments/Reappointments**  
RESOLUTION No. 04/26

*THAT* the PSFDH Board of Directors adopt the Chief of Staff report (Professional Staff Appointments from March 10<sup>th</sup>, 2026) from the Closed Session. The report was approved by consensus.  
*CARRIED.*

**8. Approval of Agendas**

**7.1 Consent Agenda**

- i. **PSFDH Board of Directors Minutes – February 24<sup>th</sup>, 2026 \***
- ii. **CEO Report – M. Cohen \***
- iii. **PSFDH Foundation Report – M. Hallam \***
- iv. **Communications & Development Committee Report – S. Anderson \***

*The consent agenda was approved by consensus.*

**9. Finance Committee**

**9.1 Financial Statements and Dashboard**

The January financial statements and dashboard were included in the March package.  
R. Dyke shared that the hospital is on track to close out the year with a \$9M or \$10M deficit.

E. Farrell submitted a request for a cash advance and the Hospital did recently receive one-time funding totalling \$1.67M, which has allowed for the cash failure date to be pushed out a little further.

Ontario Health has endorsed the cash advance with the MOH. M. Cohen is anticipating some degree of a base funding adjustment, which would likely be distributed in multiple payments and not a lump sum payment.

*M. Cohen presented a “Good to great” presentation at Finance, which will be slightly tweaked and brought back to the April Board meeting.*

*M. Cohen and K. Kelly will prepare a communication piece for the Board to use when responding to the Hospital’s Financial position.*

**10. Action Items**

**10.1 Chief of Staff Report – Dr. T. Morell**

The chief of Staff Report was included in the package.

**10.2 Medical Staff Report**

The Medical Staff Report was included in the Board package.

**11. New Business**

**11.1 Quality Improvement Plan (QIP) – B. Smith**

B. Smith reviewed the Quality Improvement Plan (QIP) and touched on the following domains:

- Access and Flow
- Equity
- Experience
- Safety

B. Smith explained what changes are being implemented in order to meet the four domains listed above.

RESOLUTION No. 05/26

Moved by I. Boyle

Seconded by A. Pellerin

The Board of Directors of the Perth and Smiths Falls District Hospital hereby accepts the recommendation to approve the Quality Improvement plan for 2026/2027.

**12. Business Arising from minutes**

There was no business arising at the March 24<sup>th</sup>, 2026 meeting.

**13. Information Items**

**a) Board Reporting Schedule**

The board reporting schedule was included in the Board package.


**14. Next Meeting Date**


Tuesday, April 28<sup>th</sup>, 2026 at 7:30am in the GWM Boardroom.

**15. Adjournment**

*THAT the March 24<sup>th</sup>, 2026 Perth and Smiths Falls District Hospital Board of Directors’ meeting be adjourned at 9:21 a.m.*

**CARRIED.**

  
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Dr. W. Hollis, Chair

  
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M. Cohen, Secretary