

Perth and Smiths Falls District Hospital
Board of Directors Meeting
Tuesday, June 23rd, 2026
Via GWM Boardroom and Teams @ 7:30 a.m.

Present: Dr. W. Hollis, K. Kelly, B. Smith, M. Cohen, I. Boyle, R. Dyke, Dr. Morell, E. Farrell, M-A Gagné, K. Clupp, S. Anderson, Dr. MacDonald, H. Mostamandi, S. Gauthier, M-L Hussak, M. Hallam, W. Bromm, J. Brown, H. Bedor (Guest) and L. Goos (Guest)
Teams: Dr. Wahay and C. Langstaff
Regrets: J. Church, D. Thomson, S. Pankow, A. Pellerin and K. Fair
In Attendance: C. Rustan, Recording Secretary

1. Call to Order – Dr. W. Hollis

Dr. W. Hollis called the meeting to order at 07:30 a.m.

2. Approval of Agenda

THE June 23rd, 2026 open session Board agenda was approved by consensus.

CARRIED.

3. Lanark County Support Services – Heidi Bedor

H. Bedor provided and overview on Lanark County Support Services and the presentation can be located on the Board portal.

4. Board Portal – Chelsea Rustan

C. Rustan reviewed the Board portal. C. Rustan will work with each Board Member over the summer to implement Microsoft Authenticator and to roll-out PSFDH e-mails and passwords. The Portal will be up and running for the September Board meetings.

5. Chair's Remarks – Dr. W. Hollis

Dr. Hollis thanked the Board for supporting him through the last 14 years of his tenure on the board and is looking forward to seeing the great things that are yet to come for the hospital.

6. Declaration of Conflict of Interest – Dr. W. Hollis

Members were asked to declare a conflict at any point during the meeting.

7. Action Items

7.1 Chief of Staff Report

Dr. Morell shared that things have been quiet, but will likely pick-up as individuals start to utilize their cottages more in our area.

7.2 Medical Staff Report

The MSA report was included in the package. Dr. Wahay informed the Board that Dr. Kaprielian was the recipient of the Physician Award at the recent Staff Recognition event.

8. Closed Session

L. Goos removed herself from the Board of Directors Meeting at 8:12am.

THE PSFDH Board of Directors moved into closed session by consensus at 8:13 a.m.

CARRIED.

THE PSFDH Board of Directors moved out of closed session by consensus at 8:15 a.m.

CARRIED.

L. Goos returned to the Board of Directors Meeting at 8:16am.

Closed Session Resolutions:

• **Chief of Staff Report - Professional Staff Appointments/Reappointments**

RESOLUTION No. 08/26

THAT the PSFDH Board of Directors adopt the Chief of Staff report (Professional Staff Appointments from June 9th, 2026) from the Closed Session. The report was approved by consensus.

CARRIED.

9. Approval of Agendas

9.1 Consent Agenda

i. PSFDH Board of Directors Minutes – May 26th, 2026 *

ii. CEO Report – M. Cohen *

M. Cohen shared that this Accreditation was the most challenging survey he has encountered in his career and that his team performed with distinction.

He also reported that via the Communications & Development Committee, a Philanthropy target will be set for our Board Members. The committee had discussed targeting bladder scanners, however, a recent rash of bed related break-downs has resulted in management recommending inpatient beds.

M. Hallam be reaching out over the summer to discuss this philanthropy project with each Board Member .

iii. PSFDH Foundation Report

iv. Governance Committee Report

- **Appendix A – Board of Directors for 2026-2027 ***

- **Appendix B – By-Law Amendments for member Approval ***

- **Appendix C – Officer Appointments ***

- **Appendix D – Committee Structure for 2026-2027 ***

M-L Hussak will be re-added to the Finance Committee Structure.

- **Annual Declaration & Consent ***

v. Communications & Development Report

vi. Board Quality Committee Report

Items ii. and iv. Appendix D were pulled from the consent agenda.

10. Finance Committee

10.1 Finance Statements and Dashboard

The Finance statements and dashboard were included in the package. R. Dyke did share that cash flow remains an ongoing issue and that the hospital did receive a temporary cash advance.

M. Cohen will keep the Board informed, should any significant updates come through over the summer months.

10.2 2025/2026 Year-End Compliance Report

E. Farrell shared that the year end compliance reporting documents were included in the package.

RESOLUTION No. 09/26

MOVED by K. Clupp

SECONDED by R. Dyke

THAT the PSFDH Board of Directors accepts the Finance Committee recommendation to authorize the Chair and President & CEO to sign and submit to the Ministry the following year end compliance reporting documents:

- BPSAA Compliance Attestation
- BPSAA Compliance Report – Compensation Agreement
- BPSAA Report on Consultant Use
- BPSAA Posting of Expenses
- HSAA Declaration of Compliance
- MSAA Declaration of Compliance
- MCCSS Officer's Annual Certificate

ALL IN FAVOUR.

CARRIED.

10.3 Appointment of Auditors

E. Farrell shared that PSFDH will see a new rate effective next year, which will include not only the hospital audit, but a few smaller audits as well.

RESOLUTION No. 10/26

MOVED by S. Anderson

SECONDED by K. Clupp

THAT the firm KPMG, be re-appointed as Auditor for the Perth and Smiths Falls District Hospital for the year ending March 31, 2027 and the Board of Directors is hereby authorized to set the remuneration of the auditors.

ALL IN FAVOUR.

CARRIED.

11. New Business

11.1 Year-End Strategy Performance Review

M. Cohen gave a presentation on the Year-End Strategy Performance Review, which can be located on the Board Portal. M. Cohen spoke to the initiatives that have achieved high level success and noted that these objectives will be continuously monitored to ensure that they remain successful.

M. Cohen elaborated on a few of the following objectives:

- Patient Communication Boards will roll-out over the summer
- New schedules will be launched in the fiscal year (Workforce edge)
- The preliminary work has begun in order to develop the master plan

The Strategy Scorecard Year-End overview was approved by consensus.

11.2 Approve 2026/2027 Outcomes

M. Cohen shared the proposed strategy outcomes for 2026/2027:

- Phase 2 of Nursing Model of Care – RPN Scope of Practice
- Procurement and project initiation for back-office project
- Advancement of our Health Equity Program
- Completion of Master Plan Program
- Implementation of new master Rotation

The Strategy Outcomes for 2026/2027 were approved by consensus.

12. Business Arising from minutes

12.1 Northern hospital Contact – Deferred

Dr. Warren Hollis asked that information be brought back to the September Meeting pertaining to which two Northern Hospitals had their audit state that there was ongoing concern and what were the repercussions of that statement being identified in the audit findings.

M. Cohen will work on this over the summer and bring back some information at the next Board meeting in September.

13. Information Items

a) Board Reporting Schedule

The board reporting schedule was included in the Board package.

14. Next Meeting Date

Tuesday, September 22nd, 2026 at 7:30am in the GWM Boardroom.

15. Adjournment

THAT the June 23rd, 2026 Perth and Smiths Falls District Hospital Board of Directors' meeting be adjourned at 8:49 a.m.

CARRIED.


R. Dyke, Chair


M. Cohen, Secretary