

**Perth and Smiths Falls District Hospital**  
Board of Directors Meeting  
Tuesday, January 27<sup>th</sup>, 2026  
Via GWM Boardroom and Teams @ 7:30 a.m.

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Present: Dr. W. Hollis, K. Kelly, B. Smith, K. Clupp, M. Cohen, W. Bromm, I. Boyle, H. Mostamandi, R. Dyke, M. Hallam, Dr. Morell, A. Pellerin, J. Brown, E. Farrell, S. Gauthier and S. Anderson  
Teams: Dr. Wahay, S. Pankow, Dr. MacDonald, D. Thomson, M-A Gagné, J. Church, K. Fair, C. Langstaff and Dr. James Simpson (Guest)  
Regrets: M-L Hussak  
In Attendance: C. Rustan, Recording Secretary

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**1. Call to Order – Dr. W. Hollis**

Dr. W. Hollis called the meeting to order at 07:30 a.m.

**2. Approval of Agenda**

*THE* January 27<sup>th</sup>, 2026 open session Board agenda was approved by consensus.  
*CARRIED.*

**3. Philanthropy Presentation – S. Anderson**

S. Anderson provided a presentation on Philanthropy and S. Anderson will be giving the same presentation to the Foundation Board.

*The Board approved the proposed approach by consensus and supported the framework which will then be put back on Hospital Management and the Foundation to add additional support.*

**4. Chair's Remarks – Dr. W. Hollis**

Dr. Hollis welcomed everyone to the January Board Meeting.

**5. Declaration of Conflict of Interest – Dr. W. Hollis**

Members were asked to declare a conflict at any point during the meeting.

**6. Closed Session**

*THE* PSFDH Board of Directors moved into closed session by consensus at 8:41a.m.  
*CARRIED.*

*THE* PSFDH Board of Directors moved out of closed session by consensus at 8:43 a.m.  
*CARRIED.*

**Closed Session Resolutions:**

- **Chief of Staff Report - Professional Staff Appointments/Reappointments**  
RESOLUTION No. 01/26

*THAT* the PSFDH Board of Directors adopt the Chief of Staff report (Professional Staff Appointments from December 16<sup>th</sup>, 2025 & January 9<sup>th</sup>, 2026) from the Closed Session. The report was approved by consensus.  
*CARRIED.*

**7. Approval of Agendas**

**7.1 Consent Agenda**

- i. **PSFDH Board of Directors Minutes – November 25<sup>th</sup>, 2025 \***
- ii. **CEO Report – M. Cohen \***
- iii. **PSFDH Foundation Report – M. Hallam \***  
M. Hallam shared with the Board that the Foundation will provide \$2M to the MRI campaign and will continue to work on an additional \$879K for the Hospital by the end of June 2026.
- iv. **Communications & Development Committee Report – S. Anderson \***
- v. **Board Quality Report – I. Boyle \***
- vi. **Governance Report – W. Bromm \***

*The consent agenda was approved by consensus.*

**8. Finance Committee**

**8.1 Financial Statements and Dashboard**

R. Dyke shared that the hospital is still looking at a shortfall for the year and that expenses have been tracking under budget. The hospital's cash failure expectation has been pushed to April/May and that is without any additional funding.

The Board will have a discussion should the cash failure fall within three months as a decision will need to be made on next steps. E. Farrell will be submitting a cash advance request to OntarioHealth mid February.

**9. Action Items**

**9.1 Chief of Staff Report – Dr. T. Morell**

Deferred.

**9.2 Medical Staff Report**

The Medical Staff Report was included in the Board package.

**10. New Business**

**10.1 Strategy Scorecard – Ensure our Future Sustainability**

M. Cohen discussed the strategy scorecard and touched on the ongoing work that is in place including WorkForce Edge.

**10.2 Program Presentation – Emergency Services**

Dr. Simpson and B. Smith provided a program presentation on Emergency Services, which has been uploaded to the Portal. The Emergency Presentation discussed population, CTAS levels, wait times, LWBS rates, ED return visit Quality program and many other topics.

B. Smith shared that students will be visiting PSFDH to review our waiting rooms to see what enhancements can be made to improve patients' experiences while waiting to be seen. B. Smith discussed the ten Quality Improvement Plan Initiatives for 2025-2026.

Discussion ensued regarding workplace violence and that the Hospital has the ability to secure security personnel that can be either hands-on or hands-off. Additional efforts have been made to improve safety, such as screech alarms, panic buttons, fibre glass at nursing stations and offering Non-Violence Crisis Intervention to all staff.

*Dr. Hollis noted that there are two different ER models and requested that B. Smith look into removing the CTAS 4's & 5's in the Left Without Being Seen stats.*

*Dr. Hollis requested that B. Smith add a fourth column to the charts in the presentation to give more context. The charts should include a five-year running average.*

**10.3 Board Portal Demonstration**

C. Rustan provided an overview of the new Board Portal and a formal ask will be brought forward at the next Board meeting.

**10.4 Update – KCI Fundraising Development Project**

M. Cohen shared that C. Rustan has been in contact with this Board, the Foundation Board and KCI to narrow down a date to host a Board Retreat. More information to come.

**11. Business Arising from minutes**

There was no business arising at the January 27<sup>th</sup>, 2026 meeting.

**12. Information Items**

**a) Board Reporting Schedule**

The board reporting schedule was included in the Board package.

**13. Next Meeting Date**

Tuesday, February 24<sup>th</sup>, 2026 at 7:30am in the GWM Boardroom.

**14. Adjournment**

*THAT the January 27<sup>th</sup>, 2026 Perth and Smiths Falls District Hospital Board of Directors' meeting be adjourned at 8:47 a.m.*

*CARRIED.*

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Dr. W. Hollis, Chair

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M. Cohen, Secretary