

Perth and Smiths Falls District Hospital
Board of Directors Meeting
Tuesday, September 24th 2024
Via GWM Boardroom and Teams @ 7:30 a.m.

Present: Dr. W. Hollis (Chair), R. Schooley (Vice-Chair), M. Cohen, K. Fair, H. Mostamandi, W. Bromm, M. Hallam, Dr. A. MacDonald, J. Brown, B. Smith, I. Boyle, R. Dyke, Dr. Morell and K. Clupp
Teams: C. Maloney, M. L. Hussak, S. Gauthier, D. Thomson, J. Church, Dr. Wahay and S. Anderson
Regrets: K. Kelly and S. Pankow
In Attendance: C. Rustan, Recording Secretary, D. Hodgins, VP, Finance & Support Services

1. Call to Order – Dr. W. Hollis

Dr. W. Hollis called the meeting to order at 07:31 a.m.

2. Closed Session

RESOLUTION No.72/24

MOVED by K. Clupp

SECONDED by R. Dyke

THAT the PSFDH Board of Directors move to closed session at 7:31 a.m.

CARRIED.

RESOLUTION No. 75/24

MOVED by K. Fair

SECONDED by J. Brown

THAT the PSFDH Board of Directors move out of the closed session at 8:04 a.m.

CARRIED.

Note: Housekeeping Resolution 73/24 and 74/24 was moved and approved during closed session.

Closed Session Resolutions:

• **Chief of Staff Report - Professional Staff Appointments/Reappointments (September 10th, 2024)**

RESOLUTION No. 76/24

MOVED by S. Anderson

SECONDED by D. Thomson

THAT the PSFDH Board of Directors adopts the Chief of Staff report (Professional Staff Appointments from September 10th, 2024) from the Closed Session.

ALL IN FAVOUR.

CARRIED.

3. Chair's Remarks – Dr. W. Hollis

Dr. Hollis thanked Diane Hodgins for her time at PSFDH, as today's meeting was her last Board meeting prior to retirement.

4. Declaration of Conflict of Interest – Dr. W. Hollis

Members were asked to declare a conflict at any point during the meeting.

5. Education Presentation

5.1 Health Equity – B. Smith

B. Smith provided an education session on Health Equity and discussed the Health Equity Framework. Staff/Volunteers will be asked to sign a declaration of commitment once they've completed the DEI Training modules.

6. Approval of Agendas

6.1 Regular Meeting Agenda

RESOLUTION No. 77/24

MOVED by W. Bromm

SECONDED by K. Fair

THAT the September 24th, 2024 open session Board Agenda was approved as presented.

ALL IN FAVOUR.

CARRIED.

6.2 Consent Agenda

- I. **PSFDH Board of Directors Minutes – June 25, 2024 ***
- II. **CEO Report – M. Cohen ***
- III. **PSFDH Foundation Report – M. Hallam ***
- IV. **Governance Committee Report – C. Maloney ***

C. Rustan shared that the Governance Committee is recommending that the PSFDH Board direct Human Resources to develop a three-year renewal extension to Michael's current contract.

The recommendation was approved unanimously.

CARRIED.

- V. **Board Quality Committee Report – I. Boyle ***
- VI. **Liaison Committee Report – R. Schooley**

RESOLUTION No. 78/24

MOVED by K. Fair

SECONDED by R. Dyke

THAT the consent agenda items noted above were approved as presented.

ALL IN FAVOUR.

CARRIED.

7. Action Items

7.1 Chief of Staff Report – Dr. T. Morell

Dr. Morell provided the following updates:

- Dr. Wang (OBS) has resigned effective (end of) November – Locums are coming in to assist with the OBS program, having difficulty recruiting even with offering a 30K signing bonus
- Dr. Coyle has been offered a position at TOH - as a result a meeting has been scheduled to discuss whether or not spine surgery is required in our community
- Dr. Del Grande is retiring and Dr. Luco will be going on mat leave in November

RESOLUTION No. 79/24

MOVED by K. Fair

SECONDED by R. Dyke

THAT the PSFDH Board of Directors accepts the Chief of Staff Report as presented.

CARRIED.

7.2 Medical Staff Report

Dr. Wahay shared the following updates:

- There is still a significant number of physicians who need to complete Lumeo training
- Palliative Aare Education Day is scheduled on November 28th – C. Rustan will circulate the invite
- Dr. Matthews provided a Goals of Care presentation where he discussed the new changes that are coming forward with Lumeo

8. Program Presentation

8.1 Medicine/ICU – B. Smith

B. Smith provided a program presentation on our Medical/Surgical Unit and ICU. The data is published by CIHI, which doesn't allow us to break the data down by site. However, once Qualtrics gets rolled out we will be able to see data specific to sites.

**The MAID numbers are a reflection of in-patient and out-patients.

9. New Business

9.1 Scorecard – Excellent Experience

B. Smith reviewed the Q1 scorecard data and noted that the scorecard is light this year as our main focus is Lumeo.

9.2 Board Reporting Schedule

The Board Reporting schedule was included in the package and there were no concern

10. Business Arising

There was no business arising at the September 24th, 2024 meeting.

11. Standing Items

11.1 Finance Committee Report and Statements

D. Hodgins presented the financials from the end of July and noted that the hospital is budgeting for a deficit. One-time investments for structural investments of \$4.0M, and base partial funding for Bill 124 of \$1.3M were received in July. The current ratio 0.46 has improved with the receipt of this new funding.

PSFDH has successfully been working away at reducing agency nurses, however concerned that we may need to rely on agency a little more once we get closer to the go-live date for Lumeo.

12. Information Items

- a) PSFDH Foundation Board Retreat – October 5th, 2024
- b) 5K Prediction Fun Run/Walk for the MRI Campaign – Oct 6th
- c) PSFDH Foundation Radiothon – October 17th, 2024
- d) Black Tie Bingo – November 16, 2024 @ Code's Mill
- e) Palliative Care Education Day – November 28, 2024
- f) Municipal Presentations –
 - o Smiths Falls - Monday, September 23rd at 5pm
 - o Central Frontenac - Tuesday, Sept 24th, 2024 at 6pm
 - o Tay Valley - Tuesday, October 1st, 2024 at 6pm
 - o Rideau Lakes - Monday, October 7th, 2024 @ 6pm
 - o Perth - Tuesday, October 8th, 2024 at 5pm
 - o Lanark County - Wednesday, Oct 9th, 2024 at 5pm
 - o Drummond North Elmsley - Tues, Oct 22nd at 3pm

13. Next Meeting Date

Tuesday, October 22nd, 2024 in the GWM Boardroom/Teams.

14. Closed Session – Independent Directors

15. Adjournment

RESOLUTION No. 80/24

MOVED by I. Boyle

SECONDED by R. Schooley

THAT the September 24th, 2024 Perth and Smiths Falls District Hospital Board of Directors' meeting adjourned at 9:06 a.m.

CARRIED.



Dr. W. Hollis, Chair



M. Cohen, Secretary