

Perth and Smiths Falls District Hospital
Board of Directors Meeting
Tuesday, October 22nd, 2024
Via GWM Boardroom and Teams @ 7:30 a.m.

Present: Dr. W. Hollis (Chair), K. Kelly, R. Schooley (Vice-Chair), M. Cohen, K. Clupp, K. Fair, M. Hallam, H. Mostamandi, W. Bromm, Dr. A. MacDonald, S. Anderson, B. Smith, I. Boyle, R. Dyke, C. Maloney, S. Gauthier, K. Clupp, Dr. Wahay and D. Bellevue
Teams: M. L. Hussak, D. Thomson, J. Church, Dr. Wahay and S. Pankow
Regrets: J. Brown and Dr. Morell
In Attendance: C. Rustan, Recording Secretary

1. Call to Order – Dr. W. Hollis

Dr. W. Hollis called the meeting to order at 07:32 a.m.

2. Approval of Agenda

RESOLUTION No. 81/24

MOVED by R. Dyke

SECONDED by Dr. A. MacDonald

THAT the October 22nd, 2024 open session Board Agenda was approved as presented.

ALL IN FAVOUR.

CARRIED.

3. Closed Session

RESOLUTION No.82/24

MOVED by K. Clupp

SECONDED by R. Schooley

THAT the PSFDH Board of Directors move to closed session at 7:33 a.m.

CARRIED.

RESOLUTION No. 85/24

MOVED by C. Maloney

SECONDED by I. Boyle

THAT the PSFDH Board of Directors move out of the closed session at 7:37 a.m.

CARRIED.

Note: Housekeeping Resolution 83/24 and 84/24 was moved and approved during closed session.

Closed Session Resolutions:

• **Chief of Staff Report - Professional Staff Appointments/Reappointments (October 8th, 2024)**

RESOLUTION No. 85/24

MOVED by C. Maloney

SECONDED by I. Boyle

THAT the PSFDH Board of Directors adopts the Chief of Staff report (Professional Staff Appointments from October 8th, 2024) from the Closed Session.

ALL IN FAVOUR.

CARRIED.

4. Chair's Remarks – Dr. W. Hollis

Dr. Hollis welcomed everyone to the October 22nd, 2024 Board of Directors Meeting.

5. Declaration of Conflict of Interest – Dr. W. Hollis

Members were asked to declare a conflict at any point during the meeting.

6. Education Presentation

6.1 Quality & Safety & EMR – B. Smith

B. Smith provided an overview on Quality & Safety and the EMR. As for the EMR, the regional communication team will be rolling out a communication piece from their level to ours.

7. Approval of Agendas

7.1 Consent Agenda

I. PSFDH Board of Directors Minutes – September 24th, 2024 *

II. CEO Report – M. Cohen *

III. PSFDH Foundation Report – M. Hallam

M. Hallam provided a verbal report and shared the following key items:

- The MRI video was viewed at the meeting and can also be viewed by clicking on this link - <https://vimeo.com/1020352907?share=copy>
- The Radiothon raised roughly \$67,000 for our hospital – Approximately \$58,000 is going towards sterilization equipment and the remainder will be put towards the MRI
- The online silent auction will be running from November 1st to 19th, and they have already received 52 auction items

IV. Governance Committee Report – C. Maloney *

RESOLUTION No. 86/24

MOVED by R. Dyke

SECONDED by I. Boyle

THAT the consent agenda items noted above were approved as presented.

ALL IN FAVOUR.

CARRIED.

8. Action Items

8.1 Chief of Staff Report – Dr. T. Morell

There was no chief of staff report provided.

8.2 Medical Staff Report

Dr. Wahay shared the following updates:

- Dr. Wahay continues to work with the teams in the ED regarding Goals of Care (A Goals of Care/MAiD presentation will be brought forward in January)
- There was a great turnout at the retirement party on the 19th
- The Palliative Care Education Day is scheduled for Thursday, November 28th

9. Program Presentation

9.1 Scorecard – Meeting the needs of the Community – M. Cohen

The committee reviewed the Q2 data on the scorecard and there were no concerns raised, There is a construction project scheduled for the SF ED and the phone system project will be completed by the end of the physical year.

10. New Business

Nil

11. Business Arising

There was no business arising at the October 22nd, 2024 meeting.

12. Standing Items

12.1 Finance Committee Report and Statements

D. Bellevue and R. Dyke reviewed the Finance Committee report and the financial statements. The current ratio is 0.41 which is down from 0.46 due to cashflow and the remaining balance owed for Bill 124 is due late October, early November.

The hospital is still looking for a structural adjustment of about 1.4M in additional operational costs and D. Bellevue will bring detailed results of our Lumeo financial performance to the next meeting.

Discussion ensued regarding monitoring what our needs will be in the next few years.

13. Information Items

a) Flu Shots are available at Occupational Health

b) Black Tie Bingo – November 16, 2024 @ Code's Mill

c) Palliative Care Education Day – November 28, 2024

d) Municipal Presentations –

- **Drummond North Elmsley** - Tues, Oct 22nd at 3pm
- **North Frontenac** – Friday, Oct 25, 2024 at 9:00am
- **Westport** – Tuesday, November 5, 2024 at 5:00pm

- **Merrickville- Wolford** - Tuesday, November 12, 2024 at 7pm
- **Lanark Highlands** – Tuesday, November 12, 2024 at 6:00pm
- **Mississippi Mills** – Tuesday, November 19, 2024 at 6:00pm

14. Next Meeting Date

Tuesday, November 26th, 2024 in the GWM Boardroom/Teams.

15. Closed Session – Independent Directors

16. Adjournment

RESOLUTION No. 87/24

MOVED by R. Dyke

SECONDED by I. Boyle

THAT the October 22nd, 2024 Perth and Smiths Falls District Hospital Board of Directors' meeting adjourned at 9:06 a.m.

CARRIED.



Dr. W. Hollis, Chair



M. Cohen, Secretary