

Perth and Smiths Falls District Hospital
Board of Directors Meeting
Tuesday, January 28, 2025
Via GWM Boardroom and Teams @ 7:30 a.m.

Present: Dr. W. Hollis (Chair), K. Kelly, M. Cohen, K. Clupp, M. Hallam, H. Mostamandi, W. Bromm, B. Smith, R. Dyke, Dr. Morell, M. L. Hussak, I. Boyle, Dr. A. MacDonald, S. Anderson, K. Fair, E. Farrell, D. Bellevue and C. Maloney
Teams: J. Church, D. Thomson, J. Brown, Dr. Wahay, R. Schooley and (Vice-Chair)
Regrets: S. Gauthier and S. Pankow
In Attendance: C. Rustan, Recording Secretary, Dr. James Simpson, Chief of Emergency Department (Teams), Mary Beth Hennin, Emergency Department Manager

1. Call to Order – Dr. W. Hollis

Dr. W. Hollis called the meeting to order at 07:31 a.m.

2. Approval of Agenda

RESOLUTION No. 01/25

MOVED by K. Clupp

SECONDED by K. Fair

THAT the January 28, 2025 open session Board Agenda was approved as presented and it was noted that item 9.2 "Emergency Services" will be moved to the top of the agenda.

ALL IN FAVOUR.

CARRIED.

3. Education Session – MAID & Goals of Care

3.1 a) Medical Assistance in Dying (MAiD) Presentation – H. Mostamandi

H. Mostamandi provided a PowerPoint presentation on MAiD and it was noted that Staff can not suggest MAiD in any form, patients must freely request MAiD. The PowerPoint was uploaded to the Portal.

b) Goals of Care Presentation – H. Mostamandi

H. Mostamandi provided a PowerPoint presentation on Goals of Care and it was posted to the Board Portal.

4. Closed Session

RESOLUTION No.02/25

MOVED by K. Clupp

SECONDED by I. Boyle

THAT the PSFDH Board of Directors move to closed session at 8:34 a.m.

CARRIED.

RESOLUTION No. 05/25

MOVED by R. Schooley

SECONDED by C. Maloney

THAT the PSFDH Board of Directors move out of the closed session at 8:35 a.m.

CARRIED.

Note: Housekeeping Resolution 03/25 and 04/25 was moved and approved during closed session.

Closed Session Resolutions:

• Chief of Staff Report - Professional Staff Appointments/Reappointments

RESOLUTION No. 06/25

MOVED by R. Schooley

SECONDED by J. Church

THAT the PSFDH Board of Directors adopts the Chief of Staff report (Professional Staff Appointments from December 10th, 2024 & January 14th, 2025) from the Closed Session.

ALL IN FAVOUR.

CARRIED.

5. Chair's Remarks – Dr. W. Hollis

Dr. Warren Hollis welcomed Erin Farrell who is our new Vice President Corporate Services and CFO. E. Farrell joined PSFDH on Monday, January 6th, 2025 and everyone at the table took turns introducing themselves.

6. Declaration of Conflict of Interest – Dr. W. Hollis

Members were asked to declare a conflict at any point during the meeting.

7. Approval of Agendas

7.1 Consent Agenda

- I. PSFDH Board of Directors Minutes – November 26th, 2024 ***
- II. CEO Report – M. Cohen ***
- III. PSFDH Foundation Report – M. Hallam**
- IV. Governance Committee Report – C. Maloney ***
 - o Chairpersons Role – Policy 2.4
 - o Orientation and Board Education Policy 2.10
- V. Board Quality Report**
- VI. Liaison Committee Report**

RESOLUTION No. 07/25

MOVED by R. Dyke

SECONDED by W. Bromm

THAT the consent agenda items noted above were approved as presented.

ALL IN FAVOUR.

CARRIED.

8. Action Items

8.1 Chief of Staff Report – Dr. T. Morell

The Chief of Staff Report was included in the package which include a list of the ongoing challenges with the new Electronic Health Record System.

Physicians and Staff were encouraged to continue to submit tickets as the tickets help ensure that the issues are getting addressed.

RESOLUTION No. 08/25

MOVED by R. Schooley

SECONDED by J. Church

THAT the Chief of Staff Report was approved as presented.

CARRIED.

8.2 Medical Staff Report

The Medical Staff Report was included in the package and Dr. Wahay did inform the Board that Dr. Stephen Moore passed away (Dr. Moore was an Internist at PSFDH for 20 years).

9. New Business

9.1 Lumeo Presentation – B. Smith

Brian provided a PowerPoint presentation on Lumeo which include key updates, data and takeaways. The Lumeo Presentation was included in the package and posted to the Portal.

9.2 Program Presentation – Emergency Services – M. B Hennin & Dr. Simpson

B. Smith, Mary Beth Hennin and Dr. James Simpson provided a presentation on Emergency Services. The presentation included staffing and medical models, population focus, demographics, Left Without Being Seen (LWBS), Quality Improvement Initiatives 2024-2025, as well as recruitment and retention.

Dr. MacDonald shared that he is currently looking at the possibility of bringing on agency physicians to ensure that coverage is available. Dr. Simpson added that the Ministry is reevaluating their funding at the end of March, which may result in Physician's losing the 25% pay increase that was put in place in 2022 (Pandemic pay).

A discussion was held regarding Physician Assistant's. Dr. Morell and Dr. Simpson are looking at every possible solution to assist with obtaining Physician Coverage.

10. Business Arising

There was no business arising at the January 28th, 2025 meeting.

11. Standing Items

11.1 Finance Committee Report and Statements

The Board of Directors agreed to move into closed session again to discuss the financials.

RESOLUTION No. 09/25

MOVED by K. Fair

SECONDED by W. Bromm

THAT the PSFDH Board of Directors move into closed session #2 at 8:54am.

RESOLUTION No. 10/25

MOVED by K. Fair

SECONDED by S. Anderson

THAT the PSFDH Board of Directors move out of closed session #2 at 9:02am.

12. Information Items

a) Flu Shots are available at Occupational Health

b) DEI Training – Friendly reminder to complete your DEI training.

13. Next Meeting Date

Tuesday, February 25th, 2025 in the GWM Boardroom and Teams.

14. Closed Session – Independent Directors

15. Adjournment

RESOLUTION No. 11/25

MOVED by R. Schooley

SECONDED by J. Church

THAT the January 28th, 2025 Perth and Smiths Falls District Hospital Board of Directors' meeting adjourned at 9:03 a.m.

CARRIED.



Dr. W. Hollis, Chair



M. Cohen, Secretary