

Perth and Smiths Falls District Hospital
Board of Directors Meeting
Tuesday, February 25, 2025
Via GWM Boardroom and Teams @ 7:30 a.m.

Present: Dr. W. Hollis (Chair), K. Kelly, M. Cohen, M. Hallam, H. Mostamandi, W. Bromm, B. Smith, R. Dyke, Dr. Morell, I. Boyle, E. Farrell, D. Bellevue, S. Gauthier and R. Schooley
Teams: D. Thomson, J. Brown, K. Fair, J. Church, S. Anderson, C. Maloney, S. Pankow and Dr. Wahay
Regrets: M. L Hussak, K. Clupp and Dr. MacDonald
In Attendance: C. Rustan, Recording Secretary

1. Call to Order – Dr. W. Hollis

Dr. W. Hollis called the meeting to order at 07:30 a.m.

2. Education Session

There was no education session presented at this month's Board meeting.

3. Approval of Agenda

RESOLUTION No. 12/25

MOVED by R. Dyke

SECONDED by I. Boyle

THAT the February 25, 2025 open session Board Agenda was approved as presented.

ALL IN FAVOUR.

CARRIED.

4. Closed Session

RESOLUTION No.13/25

MOVED by W. Bromm

SECONDED by R. Dyke

THAT the PSFDH Board of Directors move to closed session at 7:32 a.m.

CARRIED.

RESOLUTION No. 16/25

MOVED by K. Fair

SECONDED by S. Anderson

THAT the PSFDH Board of Directors move out of the closed session at 7:34 a.m.

CARRIED.

Note: Housekeeping Resolution 14/25 and 15/25 was moved and approved during closed session.

Closed Session Resolutions:

• **Chief of Staff Report - Professional Staff Appointments/Reappointments**

RESOLUTION No. 17/25

MOVED by R. Schooley

SECONDED by I. Boyle

THAT the PSFDH Board of Directors adopts the Chief of Staff report (Professional Staff Appointments from February 11th) from the Closed Session.

ALL IN FAVOUR.

CARRIED.

5. Chair's Remarks – Dr. W. Hollis

Dr. W. Hollis noted that a Member's Meeting will be held right after the Board of Directors Meeting in March. The meeting is being called to approve the recommended changes to the By-Law.

6. Declaration of Conflict of Interest – Dr. W. Hollis

Members were asked to declare a conflict at any point during the meeting.

7. Approval of Agendas

7.1 Consent Agenda

- I. PSFDH Board of Directors Minutes – January 28th, 2025 *
- II. CEO Report – M. Cohen *
- III. PSFDH Foundation Report – M. Hallam
- IV. Governance Committee Report – C. Maloney *
 - o Review of Documents Summary
 - o Use of Consensus Proposal
 - o 3.6 ERM (Draft) Policy
 - o 5.0 Board Evaluation (Draft) Policy
 - o Proposed By-Law Amendment

RESOLUTION No. 18/25

MOVED by S. Gauthier

SECONDED by R. Dyke

THAT the consent agenda items noted above were approved as presented.

ALL IN FAVOUR.

CARRIED.

8. Finance Committee

8.1 Finance Committee Report and Statements

E. Farrell shared that the hospital would have a balanced budget at the end of this fiscal year. The Ministry provided the hospital with a total of \$4.5M for Bill 124 and \$30K for Community Paramedicine (P4R).

R. Dyke, despite balancing this year the hospital will still face numerous challenges next year.

8.2 Proposed Budget 2025-2026

E. Farrell included the Operating Budget Presentation in the Board of Directors package for the fiscal year 2025/2026. Despite being balanced at the end of fiscal year 2024-2025, the hospital is anticipating a budgeted operating deficit of \$21.1M for fiscal year 2025-2026 with \$3.4M of that being directed towards Lumeo operating expenses.

RESOLUTION No. 19/25

MOVED by I. Boyle

SECONDED by J. Church

ABSTENTION by: R. Schooley

That the 2025-2026 proposed budget be approved as presented.

CARRIED.

8.3 Long-Term Forecast

E. Farrell shared the high-level five-year forecast with the Board, which includes assumptions.

The forecast that was shared didn't include annual increases on revenues, 3% salary increases, and it was assumed that capital will be fully funded and that there will be no service reductions or increases.

9. Action Items

9.1 Chief of Staff Report – Dr. T. Morell

Dr. Morell's written report was included in the Board package.

RESOLUTION No. 20/25

MOVED by I. Boyle

SECONDED by R. Dyke

THAT the Chief of Staff Report was approved as presented.

CARRIED.

9.2 Medical Staff Report

Dr. Wahay shared the following:

- Informed the Board that there will be a change coming as sixteen physicians from Tay River Health are no longer willing to see unattached patients as of May 1, 2025. Dr. Cunniffe is working towards a solution to ensure coverage can be provided for the 8-20 unattached patients that Tay River Health would normally see each week.
- The Emergency Department recently had a simulation day which was well attended.

10. New Business

10.1 Excellence Experience – B. Smith

B. Smith provided an overview on the Excellence Experience section of the 2024-2025 scorecard. A conversation was held pertaining to 74.6% of patients being satisfied (ie. 3 out of 4 people) with their care. B. Smith will do a deeper dive into the Q3 data.

Goals of Care has been full implemented so it's at 100% and there was an improvement in medication discrepancies as it's down to 18.6% compared to 26% in Q2. Our left without being seen is higher this quarter (7.30%) due to our Lumeo go-live.

11. Business Arising from minutes

There was no business arising at the February 25th, 2025 meeting.

12. Information Items

- a) **Flu Shots are available at Occupational Health**
- b) **DEI Training** – Friendly reminder to complete your DEI training.

13. Next Meeting Date

Tuesday, March 25th, 2025 in the GWM Boardroom and Teams.

14. Adjournment

RESOLUTION No. 21/25

MOVED by I. Boyle

SECONDED by R. Dyke

THAT the February 25th, 2025 Perth and Smiths Falls District Hospital Board of Directors' meeting adjourned at 8:48 a.m.

CARRIED.



Dr. W. Hollis, Chair



M. Cohen, Secretary