

**PERTH & SMITHS FALLS DISTRICT HOSPITAL**  
**- Summer Student -**

**DEPARTMENT:** Facilities / Equipment Inventory Project

**POSITION:** Summer Student - 6 to 8 weeks

**Summary of Duties:**

- Under the direction of the Manager, Food Services, Laundry & Motor Transportation/maintenance staff you will work on completing a physical inventory of hospital equipment and assisting with various other projects, as assigned.

**Qualifications:**

- Demonstrated ability to work independently to complete assigned tasks
- Demonstrated problem solving and decision making skills
- Good oral and written communication skills and ability to work in a team environment
- Valid Driver's Licence (must be able to work between both sites with own vehicle)
- Working knowledge of Microsoft Office including Excel Spreadsheets and Word

**Salary:** \$20.60 per hour

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**How to apply:** Please submit a resume and cover letter to [HR@psfdh.on.ca](mailto:HR@psfdh.on.ca) by **Friday April 19, 2024 at 4:00 pm.**

*Be advised that the Perth and Smiths Falls District Hospital has a vaccination policy located on PDMS. Proof of vaccination will be required as a condition of employment, subject to exemptions contained in the policy.*

*Perth and Smiths Falls District Hospital is an equal opportunity employer committed to meeting needs under the Canadian Charter of Rights and Freedom and the Ontario Human Rights Code. Our recruitment process follows the Accessibility for Ontarians with Disabilities Act in order to provide a fair and equitable process for all candidates. Applicants requiring accommodation through the recruitment/interview process are encouraged to contact the Human Resources Department at 613-283-2330 ext. 1132 for assistance.*

*We thank all interested candidates for their response, however, only those chosen for an interview will be contacted.*