

**PERTH AND SMITHS FALLS DISTRICT HOSPITAL**  
**“YOUR PROVIDER, LEADER AND PARTNER IN HEALTHCARE”**

*Board of Directors Meeting*  
Tuesday, May 19, 2009 @ 07:30 a.m.  
Main Boardroom, SF Site

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Present: T. Carter, Chair, Dr. C. Ehrat, L. Evans, J. Fenik, L. Hendriks, Dr. P. Roney, L. Sparks, D. Staples T. Stepanuik, B. Strachan, K. Van Der Meer, T. Zander

Absent: P. Forget, Dr. T. Morell

Absent w/Notice: S. Brown, R. Schooley

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**1. Call To Order**

The meeting was called to order at 07:34 hours by the Chair, T. Carter.

**2. Chair’s Remarks**

T. Carter outlined the process for reviewing the CEO performance appraisal.

**3. Approval of Agenda**

*RESOLUTION No. 71/09*

*MOVED by L. Sparks*

*SECONDED by B. Strachan*

*THAT the Agenda for the May 19, 2009 special meeting of the Perth and Smiths Falls District Hospital Board of Directors be approved as circulated.*

*CARRIED.*

**4. Declaration of Conflict of Interest**

Nil.

**5. Closed Session**

*RESOLUTION No. 72/09*

*MOVED by Dr. C. Ehrat  
SECONDED by L. Evans*

*THAT the Board of Directors of the Perth and Smiths Falls District Hospital hereby move to a closed session at 07:38 hours to conduct the evaluation of the Chief of Staff and President & CEO.*

*CARRIED.*

*K. Van Der Meer joined the meeting at 7:45 a.m. He left the meeting at 8:15 hours.*

*Dr. P. Roney left the meeting at 08:35 hours prior to the discussion of his evaluation.  
T. Stepanuik joined the meeting at 08:36 hours for the evaluation of the Chief of Staff.*

*RESOLUTION No. 73/09*

*MOVED by T. Zander  
SECONDED by D. Staples*

*THAT the Board of Directors of the Perth and Smiths Falls District Hospital hereby moves out of the closed session at 09:08 hours.*

*CARRIED.*

The Board requested that T. Stepanuik revise the Chief of Staff evaluation form. This document would then be vetted through the Governance Committee before the Chief of Staff review has been completed.

## **6. Other Business**

Nil.

## **7. Next Meeting Date**

The next regular meeting of the Board of Directors will be held on Tuesday, May 26, 2009, Main Boardroom, SF Site at 7:30 a.m..

## **8. Adjournment**

*RESOLUTION No. 74/09*

*MOVED by L. Sparks  
SECONDED by L. Evans*

*THAT the meeting of the Perth and Smiths Falls District Hospital Board of Directors hereby adjourns at 09:10 hours.*

*CARRIED.*

*"Tim Carter"*

*"Todd Stepanuik"*

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Tim Carter, Chair

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Todd Stepanuik, Secretary